

# D I S T A N C E



**TEACH. SHARE. INSPIRE.**

# L E A R N I N G


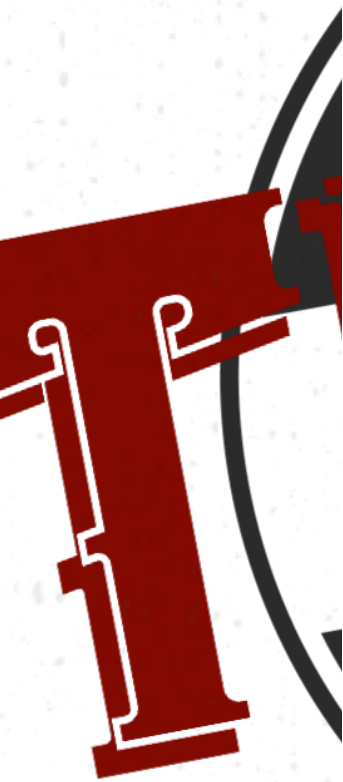
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# C O N T E N T

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# DISTANCE LEARNING



**FACT Education and Texas Cosmetology Educators offers a unique consulting service for Texas Cosmetology programs. Our service provides the organization and deployment of curriculum in order to meet requirements for the Texas Department of Licensing and Regulation requirements for cosmetology distance learning student contact hours. We use the curriculum of your choice that you already own. After your course is ready we complete the application for approval and submit to to the Texas Department of Licensing and Regulation on behalf of your program. If your application is not approved, you owe us nothing!**

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# P R O C E S S

1. Contact us to request a quote for your program. We have many different levels of service that you may choose from,. Packages start as low as \$695!
2. Request approval to purchase from your school district.
3. After we receive approval in the form of a purchase order from your school, we will submit your application to TDLR.
4. Schedule onsite or video conference training.
5. Enroll your students and watch them go!
6. If you have questions after implementing your program, we offer an online instructor course full of step by step video tutorials to guide you on your journey with distance learning.
7. If you need more one on one assistance 30 days after implementing your distance learning, there are different support packages available for purchase. You may need a few minutes of hours of support, or you may want us to take care of all of the details indefinitely.

# S E R V I C E

## **Introductory Package - Self Managed**

### **Cosmetology Operator, Manicuring, Esthetics**

Package includes enough content for approval of 25% of the total hours for your particular program. You will receive instruction on how to add additional content for your students as it is needed during your training session.

Online lesson content for:

- Distance Learning Orientation
- History of Cosmetology
- Preparing for Success (Resume and Online Portfolio Building Unit)
- 4 Additional Units of Your Choice
- Course shell for additional chapters including a pre-assessment and final exam for each unit
- Application to the Texas Department of Licensing and Regulation to obtain approval of your programs distance learning curriculum - **approval or we will refund your payment**
- Online instruction including webinars and video sessions to train instructors in the areas of adding additional curriculum to the distance learning course as needed,
- Online instruction in generating needed reports for reporting student hours, monitoring student progress and grade reporting

Total Cost of Introductory Package **\$695**

(Includes 30 days of support for implementation and enrolling your students). Additional costs include your choice of instructor training, either face to face, or online, plus any applicable travel expenses.

# S E R V I C E

## **Introductory Package - Self Managed**

### **Cosmetology Operator, Manicuring or Esthetics Instructor**

Package includes enough content for approval of 25% of the total hours for your particular program. You will receive instruction on how to add additional content for your students as it is needed during your training session.

- Online lesson content for:
- Introduction to Cosmetology Education
- Professional Image
- 3 Additional Units of Your Choice
- Course shell for additional chapters including a pre-assessment and final exam for each unit
- Application to the Texas Department of Licensing and Regulation to obtain approval of your programs distance learning curriculum - **approval or we will refund your payment**
- Online instruction including webinars and video sessions to train instructors in the areas of adding additional curriculum to the distance learning course as needed,
- Online instruction in generating needed reports for reporting student hours, monitoring student progress and grade reporting

Total Cost of Introductory Package **\$795**

(Includes 30 days of support for implementation and enrolling your students). Additional costs include your choice of instructor training, either face to face, or online, plus any applicable travel expenses.

# S E R V I C E

## **Comprehensive Package - Self Managed**

### **Cosmetology Operator, Manicuring, Esthetics**

Package includes enough content for approval of 25% of the total hours for your particular program. You will receive instruction on how to add additional content for your students as it is needed during your training session.

- Online lesson content for **ALL** units in your curriculum.
- Application to the Texas Department of Licensing and Regulation to obtain approval of your programs distance learning curriculum - **approval or we will refund your payment**
- Online instruction including webinars and video sessions to train instructors in the areas of adding additional curriculum to the distance learning course as needed,
- Online instruction in generating needed reports for reporting student hours, monitoring student progress and grade reporting

Total Cost of Introductory Package **\$2495**

(Includes 30 days of support for implementation and enrolling your students). Additional costs include your choice of instructor training, either face to face, or online, plus any applicable travel expenses.

# L M S I N F O

## LEARNING MANAGEMENT SYSTEM INFORMATION

If your school or district is currently using a learning management system, in most cases we can customize the course content to meet the Texas Department of Licensing and Regulation Requirements for contact hour submissions and student identification authorization utilizing the LMS you already use. However, if you are not currently using a system, we utilize several different no-cost systems and will recommend one for you based on your needs.

**Please note: We are NOT selling you a LMS system, but rather the service of providing the organization and deployment of your curriculum in order to meet requirements for the Texas Department of Licensing and Regulation requirements for cosmetology distance learning student contact hours. Additionally, we assist with the application and guarantee approval of your course or we will refund your payment.**



# C U R R I C U L U M

We will design, prepare and launch your course utilizing a variety of instructional tools.

Our distance learning packages **do not include** a textbook. However, it works well with any published textbook that is aligned to learning objectives and the exam outline for the applicable state of Texas License for a Cosmetology Operator, Manicuring Specialist, Esthetics Specialist or Instructor.

# TRAINING

We provide one full day of training for program instructors. Schools and/or instructors may choose from face to face training, or online video webinar training. Instruction includes:

- Introduction
- Course agreement
- LMS systems
  - does your campus provide a system?
  - availability of free LMS systems that will work for compliance with TDLR Regulations
- Creating your distance learning account
- Importing your course
- Enrolling your students
- Student view
- Allowing students to self enroll
- Information to provide to students
  - Enrollment requirements
  - How are "clock hours" earned?
  - Requirements for student engagement
- Prerequisites for each assignment
- Course sequence
- Current course settings and modifying
- Publishing and un-publishing modules
- Adding an exam to a module using the question banks

- Adding a comprehensive exam to a module using the question banks
- Changing the default assessment settings
- Customizing pre-loaded content
- Loading your own content
- Grading assignments
- Creating groups
- Messaging students
- Access tutorials

## FACE TO FACE

Face to Face Training is limited to instructors who are employed by the applying program with a maximum size of 6 instructors. This is onsite training at your location. All instructors will need their own wi-fi enabled laptop and you must provide wi-fi access for the training. If you have multiple locations within one school district, 6 instructors can share the cost of the training session provided they can all attend on the same day and at the same location.

Training Fee **\$495**

## ONLINE LIVE VIDEO WEBINAR TRAINING

Online live video webinar training is limited to **ONE** instructor. Online training will cover the exact same content that is covered in the face-to-face training. However, for a single instructor, this is a great option as you will save the cost of travel expenses for our trainer to come to you.

Training Fee **\$350**

# A G R E E M E N T

To finalize your agreement for the implementation of your distance learning program, FACT Education will require a hold harmless agreement and a non-disclosure agreement.

We ensure that instructors implementing our package(s) have received the proper training to generate reports needed in order to correctly submit hours to TDLR.

F.A.C.T. Education Inc. or Texas Cosmetology Educators cannot be held responsible for instructor errors that could result in an inspection violation.

We require an agreement from all parties that the course may not be duplicated or shared publicly.

# S U P P O R T

Each instructor who chooses to utilize a distance learning package will have access to online training videos and step by step tutorials to guide them on their way after our training session ends. Additionally, each instructor receives 30 days of support after the training at no additional cost. We want to make certain you are successful in your efforts to provide this opportunity for your students.

Part of the training you will receive during your session will cover how to generate hour reports for TDLR, create monthly, grading period, or module units for your students inside of your dashboard. If you need further assistance after 30 days from deployment, you will need to purchase a support package. We offer the following options:

## **ONLINE SUPPORT**

Online support via appointment in our support portal

**\$60** per hour - minimum of one hour

Online live video webinar support

**\$75** per hour - minimum of one hour

## **FACE TO FACE SUPPORT**

If you need one of our trainers onsite for a critical issue or to retrain a new instructor in your program, we charge a daily training rate of **\$495** per day, plus the cost of travel. Please request a personalized quote based on your location.

## **HANDS OFF MONTHLY SUPPORT**

- monitoring student access and progress,
- creating new units for each month, module, or grading period for your program
- generating complete hour and access reports for each student in your program and delivering them to the instructor via email on the schedule requested by the program

**\$5** per student per month - minimum of 25 students

# U P D A T E S

Although your course will likely not need updates in a prescribed manner, we will at times offer an update if needed at no additional cost.

Each instructor can add custom content as needed. Don't be afraid to play around in your course.

Bi-annually, we will offer the opportunity for instructors from schools who have purchased a distance learning package from FACT Education to attend a distance learning education symposium. Typically, these will be in a centralized location. Fees for this training will vary depending on the time and location.

Finally, we are here to help you in any way that we can. It is the goal of our organization to assist educators through support, professional development, and providing opportunities of success for each student.

# F A C T E D

## The F.A.C.T. Difference



There are a wide array of options available when you have the need for an education consultant, professional development or membership in a professional association. At F.A.C.T. Education, we don't believe in a one size fit's all philosophy. We believe that you should be able to choose the level of service and benefits that will best serve you in your role as an educator or administrator. F.A.C.T. Education is a non-profit corporation, tax exempt 501 (c) 3, dedicated to the support of educators and students through the advancement of career & technical education.

This means that you won't feel pressured to become a member of our professional association in order to save a little money for yourself or your school district if you'd like to attend our annual conference. You won't pay extra to for a login to utilize the education tools and advice that we offer on our website, sign up for a webinar that you really need for your campus role or request a quote for consulting or keynote sessions.

Instead, we challenge you to become as involved as you wish with F.A.C.T. Education. If you possess a ton of knowledge in the area that you teach and you would like an opportunity to share that knowledge with other educators, we could love to have you on board. We mean that literally! We would love to have you as a member of our CAE (content area expert) Board of Directors. It's our belief that this is the difference that sets F.A.C.T. Education apart from other professional associations. Our goal is to establish a Board of Directors from all across the country without regard to location. Our aim is not to have a representative from each region of the nation, instead we want the best of the best from every career pathway, regardless of where you live or work. If that's you, check out the opportunity to join our CAE Board.

If you would like to become a member of our professional association because you want to join forces with a group of the finest career and technical educators in this country, we will certainly sign you up!

Don't hesitate to reach out to us at any time. We will return your contact as quickly as we can.

# M E M B E R S H I P

I'm sure you'd like to know why you should become a member of F.A.C.T. Education and and Associate Member of AAE.

- Excellent educator liability insurance (this is the BIG one)
- 60,000 group term life insurance coverage - 24 month life insurance benefit at no cost to you
- Attorney access if you need it (we hope you never do)
- Identity theft protection
- Scholarships & grant opportunities
- Tuition discounts for multiple colleges and universities
- Access to member insurance program
  - Trust in Educators Health Insurance Exchange
  - Group Disability Income Protection
  - Long Term Care Insurance Evaluation
  - LegalShield & ID Protection
  - Group Term Life
  - 10 Year Level Group Term Life
  - Group Accidental Death & Dismemberment
  - GEICO Auto
- Two association memberships for one low price F.A.C.T. Education & Associate Level Membership in the Association of American Educators - **\$99** annually
- 1000's member discounts and perks
- You'll also receive a really cool t-shirt!
- Membership is INCLUDED with our Annual Conference at no additional cost! Or you can enroll at ANY time by visiting [www.facted.org](http://www.facted.org)





# N E X T     S T E P S

Email us for a quote! We need to know the name of your program, program license number and the package you are interested in.

[info@facted.org](mailto:info@facted.org)

We look forward to hearing from you soon!

Texas Cosmetology Educators

FACT Education

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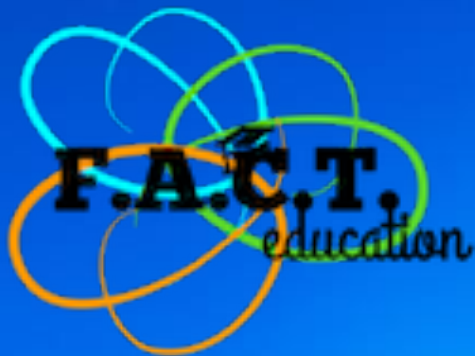
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